

**Minutes of the
Public Safety & Public Relations Committee
Budget Review Meeting**

Bountiful City Public Safety Building
805 South Main, Bountiful, Utah
April 11, 2016 (4:00 p.m.)

Present:

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| Committee Members: | John Marc Knight, Randy C. Lewis, Richard Higginson (arr. 4:17 p.m.) |
| City Manager: | Gary Hill |
| Assistant City Manager: | Galen Rasmussen |
| Department Personnel: | Chief Tom Ross, Assistant Chief Ed Biehler, Lieutenant Dave Edwards, Lieutenant Jon Purcell, Kathy Lovoi, Lane Oberg, Sam Woodall, Amy Woodall |
| South Davis Metro Fire: | Chief Jeff Bassett and Deputy Chief Dane Stone (arr. 5:18 p.m.) |

Official Notice of this meeting had been given by posting a written notice of same and an agenda at the City Hall and providing copies to the following newspapers of general circulation: Davis County Clipper, Standard Examiner, and on the Utah Public Notice Website.

Committee Chair Knight called the meeting to order at 4:08 p.m., and welcomed those in attendance.

PRESENTATION OF BUDGETS

Introductions of those present were made and a brief overview of the City's and the Police Department's budget processes was given by Gary Hill and Chief Tom Ross.

Police Department Budget Discussion

Chief Ross presented the detailed budget for the Police department and responded to questions from the committee. Department call volumes, crimes by type, and other operational statistics were reviewed with the committee. A summary of selected statistics appears below for calendar year 2015:

1,382 arrests (up 27.26% from 2014)
30,096 total calls for service (up 5.1% from 2014)
105,465 calls handled by Dispatch (up 11.8% from 2014)

Committee members asked for any noted patterns in crimes. Officer Lane Oberg commented on department case histories noting that the data does not point to any particular patterns. Rather,

crimes tend to be widely dispersed as to locations within the City and perpetrators are often residents and non-residents alike but the non-resident perpetrators tend to have some connection to a resident or the area.

Chief Ross noted that trends in law enforcement are moving toward a treatment and rehabilitation focus but sustainability will hinge on additional funding from the state and other sources. Committee members inquired on rates of recidivism for perpetrators under a treatment and rehabilitation focus as opposed to alternatives. Chief Ross noted that countries outside the United States have seen encouraging results with lower rates of recidivism under a treatment and rehabilitation focus. Time will prove out success rates for the United States.

Assistant Chief Ed Biehler reviewed department monitoring procedures, and statistics, related to Use of Force. In 2015, Bountiful City had 51 total Uses of Force (all types). For perspective, in relation to the total 1,382 arrests made, Use of Force was involved in just 3.7% of the those arrests and a mere 0.17% of the total 30,096 calls for service. Department procedures require officers to file a report with Police Administration when any Use of Force is employed in a case. Typical examples of Use of Force include actual physical contacts, and pointing or actual use of:

1. Taser
2. Firearm
3. Chemical agent (e.g. pepper spray)
4. Impact device (e.g. baton)

Additional operational aspects of the department were reviewed including:

1. Improvements in candidate recruitment, testing and hiring practices
2. Implementation of Text to 911
3. Emergency Preparedness Training and Processes
4. Participation with safety and communication for the 2015 Tour of Utah and plans for 2016
5. Improvements in the Emergency Operations Center, and
6. Hosting of a mini Citizens Academy

Budget highlights mentioned by Chief Ross included a cut of \$100,000 from the operations budget to accommodate a proposed Citywide Cost of Living Allowance (COLA). Increases in the budget overall are due primarily to employee compensation adjustments (COLA and Merit based), health insurance rate increases, a projected \$28,000 increase in Animal Control costs from Davis County and a variety of small increases in other operational areas. The Police department, along with other departments of the City, operate within an environment of mutual trust and collaboration with the City Manager to foster conservative financial management with spending allocated to fund only core operational and capital needs annually.

Following the presentation and questions, Committee member Randy Lewis made a motion to accept the tentative budget of the Police department, as presented, and Committee member Richard

Higginson seconded the motion. Voting was unanimous with Committee members Knight, Lewis and Higginson voting “aye”.

South Davis Metro Fire Agency Budget Discussion

Chief Jeff Bassett reviewed recent organizational changes in the South Davis Metro Fire Agency which move the Fire Agency from an Interlocal based organization to a Special District. The Chief noted that, with this change of organization, the Agency’s fiscal year is transitioning from a calendar year end to a fiscal year end of June 30. Budget preparations and discussions have been underway for several months and were again held today with the budget committee for the Fire Agency which is comprised of City Managers from the participating cities in the District. A key point for finalization of a budget was completion of a salary survey which is now finalized. That salary survey indicated that most Fire Agency positions fall under market benchmarks by an average of 7% with Paramedic positions being significantly further under market. Budget assessments needed from each participating city are currently being prepared by the Fire Agency’s financial staff and these assessments should be available for release shortly. In developing the budget, the Fire Agency was successful in negotiating an 18 month commitment on health and other insurance categories with a 2% increase in health insurance premiums and a 3% increase in other insurance categories.

Chief Bassett reviewed upcoming equipment and other capital needs including a new ladder truck to bring the fleet to two ladder trucks. The current ladder truck is 23 years old and cannot access certain service areas effectively. In addition to budget highlights, Chief Bassett distributed operational statistics to the committee members which noted a trend of increasing call volumes for Emergency Medical Services and Fire incidents from 2010 through 2015. Between 2014 and 2015 the Fire Agency overall saw a 5% increase in call volume with the months of May through July and December being their top months for call volume. For calendar year 2015, 58% of total call volume originated in Bountiful City with North Salt Lake and Centerville following at 16% and 12% respectively and other cities making up the remaining 14%.

Given the pending nature of the Fire Agency’s budget and assessment number for Bountiful, Committee member Higginson made a motion to table a decision on the Fire assessment budget for Bountiful City pending receipt of budget assessment numbers from the South Davis Metro Fire Agency. Committee member Lewis seconded the motion. Voting was unanimous with Committee members Knight, Lewis and Higginson voting “aye”.

The meeting adjourned at 5:21 p.m. on a motion made by Committee member Lewis and seconded by Committee member Higginson. Voting was unanimous with Committee members Knight, Lewis and Higginson voting “aye”.